

**FANSHAWE COLLEGE
BOARD OF GOVERNORS' POLICY MANUAL**

CATEGORY C – BOARD-PRESIDENT RELATIONSHIP

TITLE: **APPOINTMENT OF AN INTERIM PRESIDENT**

POLICY NUMBER: C-20.10

EFFECTIVE DATE: 2022 04 28

REFERENCE: 37206, 41608, 47505, 53603, 59401

THE POLICY:

The Board of Governors wishes to ensure that the College has appropriate accountable leadership in the event of the absence of the President for a significant period of time, whether the absence is planned (e.g., the President pursuing a professional development opportunity) or unplanned (e.g., extended sick leave). An Interim President so appointed by the Board will be referred to as the Acting President.

1. Each time a new Board Chair is elected, the President shall advise the Board Chair of two members of the Executive Leadership Team who would be capable of functioning as an Acting President. When the Board appoints an Acting President, the Board is not limited to these candidates.
2. It is understood that when the President plans absences of less than three months' duration (i.e., normal vacation), the President shall appoint one or more members of the Executive Leadership Team to act on the President's behalf. In this event, the Board Chair shall be advised of who is acting for the President.
3. In the event the Board deems the President unable to perform their assigned duties and responsibilities, the Board of Governors will appoint an Acting President. This may occur:
 - 3.1 When the President is unable to perform their duties due to a planned leave greater than three months in duration, the Board shall appoint an Acting President at the time that the President's planned leave is approved.
 - 3.2 When the President is unable to perform their duties due to an unplanned absence, the Board shall not permit the appointment of an Acting President to be delayed more than three months. In the circumstance of an unplanned leave of the President, the Board's Treasurer will provide regular status reports of the President's absence at each Board meeting.
4. Notwithstanding paragraph 3, the Board may appoint an Acting President in any circumstance in which it deems appropriate.
5. Having appointed an Acting President during an unplanned absence of the President, a point may be reached when the Board decides to initiate the selection process for a new President.
 - 5.1 If the Board commences the selection process for a new President, and if the Acting President should wish to be considered for that position, the Board will ensure that this individual is excluded from all meetings involving the selection process to ensure the avoidance of conflict of interest.