

MINUTES OF THE SIX HUNDRED AND SEVENTH MEETING  
BOARD OF GOVERNORS  
FANSHAWE COLLEGE

Meeting #607 – Zoom

January 25, 2024

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Present:

Terry Zavitz, Chair  
Tim Anderson  
Mojdeh Cox  
Peter Devlin, President  
Courtney Ecker  
Laura Elliott  
Mihad Fahmy  
Brian Foster  
Michael Geraghty  
Sandy Jansen  
Denise Luksys  
Larry MacKinnon  
Brad Nelson  
Louise Poole  
Dave Ross  
Eric Weniger

Regrets:

N/A

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services  
Tania Caza, Vice-President, People and Culture  
Gary Lima, Senior Vice-President, Academic  
Jenny Ruz, Vice-President, Finance and Administration  
Jeff Wright, Vice-President, Corporate Strategy and Business Development  
Cheryl McMurray, Chief of Staff  
Lisa McIntyre, Assistant, Board of Governors

Staff Resources: (joined throughout the meeting)

Brenda Henry, Director, Environment Health, Safety & Emergency Services  
Bosco Yuan, Executive Director, Finance

## A. OPENING PROCEDURES

### 1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:01 p.m.

### 2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located.

Guests and staff resources were welcomed.

### 3. Disclosure of Conflicts of Interest

No conflicts were declared.

### 4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

**THAT the Board approve the Consent Matters, including all applicable motions.**

- a) Approval of Agenda
- b) Approval of Minutes – #606 (2023-11-30)
- c) Business Arising from Minutes
- d) Programming Approval(s)
  - i. Cloud & Virtualization Technologies
  - ii. Low Code & No Code
  - iii. Sustainable Design & Building Technology
  - iv. Technical Data Analytics
  - v. Microcredentials
- e) Board Reports:
  - i. Board Process Committee Report
  - ii. Audit Committee Report

***Adopted – Resolution #60701***

## B. MONITORING REPORTS

### 1. Financial Planning Monitoring Report (D-05)

The Chair called on Larry MacKinnon, Audit Committee Chair, who confirmed the following monitoring report was reviewed and approved at the January Audit Committee Meeting. Jenny Ruz, VP Finance and Administration, summarized and took questions on the Financial Planning Monitoring Report (D-05) that was provided with the meeting materials. She confirmed compliance with the policy, the forecasted surplus, and indicated the Ministry might push the budget submission deadline to later in the year.

There being no questions, the following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Financial Planning Monitoring Report (D-05) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with the policy, representing effective performance.**

***Adopted – Resolution #60702***

*Bosco Yuan was excused from the meeting.*

2. Health and Safety Monitoring Report (D-55)

The Chair called on Jenny Ruz, VP Finance and Administration, who introduced Brenda Henry, Director, Environment Health, Safety & Emergency Services, to summarize and take questions on the Health and Safety Monitoring Report provided with the meeting materials. Compliance with the policy was confirmed, incidents were summarized, and risks were noted.

There being no questions, the following resolution was provided for the Board's consideration:

**THAT the Board approves the Health and Safety Monitoring Report (Policy D-55) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #60703***

*Brenda Henry was excused from the meeting.*

D. CHAIR'S REPORTS

Terry Zavitz, Chair, reported the following:

- The resignation of student governor, Tyler Harcourt, effective January 4, 2024 was shared.
- The survey results from the last meeting were reviewed and discussed by BPC and provided with the supplementary material. Governors were asked to look for the survey that will be available following the Board meeting.
- The success of the Innovation Village VIP event was shared and the Grand Opening, January 26<sup>th</sup> noted.
- The Mayor's State of the City Address was commented on by attendees.
- Check-in calls will start being arranged during the month of February.
- Governors were asked to confirm their attendance at the next Board meeting being held in Innovation Village.

The Chair's report was accepted as presented.

E. COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Board move into the Committee of the Whole at 4:50 p.m.**

***Adopted – Resolution #60704***

F. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Committee of the Whole rise and report at 5:20 p.m.;**  
**AND THAT the matters discussed proceed as presented.**

***Adopted – Resolution #60707***

G. ADJOURNMENT

There being no further business, the resolution for adjournment was considered:

**THAT the meeting be adjourned at 5:20 p.m.**

***Adopted – Resolution #60708***

  
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Lisa McIntyre, Recording Secretary

  
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Terry Zavitz, Chair