

MINUTES OF THE SIX HUNDRED AND EIGHTH MEETING  
BOARD OF GOVERNORS  
FANSHAWE COLLEGE

Meeting #608 – Innovation Village Ideas Loft

February 22, 2024

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Present:

Terry Zavitz, Chair  
Tim Anderson  
Peter Devlin, President  
Courtney Ecker  
Laura Elliott  
Brian Foster  
Michael Geraghty  
Sandy Jansen  
Denise Luksys  
Brad Nelson  
Dave Ross  
Eric Weniger

Regrets:

Mojdeh Cox  
Mihad Fahmy  
Larry MacKinnon  
Louise Poole

Staff Resource:

Michele Beaudoin, Vice-President, Student Services  
Tania Caza, Vice-President, People and Culture  
Gary Lima, Senior Vice-President, Academic  
Jenny Ruz, Vice-President, Finance and Administration  
Jeff Wright, Vice-President, Corporate Strategy and Business Development  
Cheryl McMurray, Chief of Staff  
Lisa McIntyre, Assistant, Board of Governors

Additional Staff Resources joining throughout the meeting

Greg Yantz, Dean, Academic Quality & Strategic Integration  
Sandy Deluca, Associate Dean, School of Nursing  
Tony Mallette, Dean, Faculty of Health, Community Studies and Public Safety  
Candace Miller, ED, Business Development & Strategic Support  
Catherine Gordon, Manager, Strategic Enterprise Solutions  
Fiorella Sabadin, Registrar  
Kevin Nash, Senior Associate Registrar

There was a tour of Leap Junction at 4:00 PM provided by Lisa Holman, Manager, Cooperative Education and Entrepreneurial Services.

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:36 p.m.

2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She welcomed everyone to the meeting.

3. Disclosure of Conflicts of Interest

Tim Anderson declared a conflict with agenda item F2 – Student Tuition and Ancillary Fees.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

**THAT the Board approve the Consent Matters, including all applicable motions.**

- a) Approval of Agenda
- b) Approval of Minutes – #607 (2024-01-25)
- b) Business Arising from Minutes
- c) Program Approvals:
  - i. Microcredentials
- d) Board Reports:
  - i. Board Process Committee Report
  - ii. Audit Committee Report
  - iii. Capital Project Monitoring Ad hoc Committee Report
  - iv. B Policy Review Ad hoc Committee Report
  - v. Orientation Ad hoc Committee Report
  - vi. H&S Ad hoc Committee Report
  - vii. Fanshawe Global Quarterly Report

***Adopted – Resolution #60801***

B. COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Board move into the Committee of the Whole at 4:38 p.m.**

***Adopted – Resolution #60802***

- C. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA  
**THAT the Committee of the Whole rise and report at 5:28 p.m.;**  
**AND THAT the matters discussed proceed as presented.**

*Adopted – Resolution #60804*

Candace Miller and Catherine Gordon joined the meeting.

D. E-SCAN

The Chair called on Jeff Wright, VP Corporate Strategy & Business Development, to lead this discussion. He outlined the process followed to identify the top risks, indicated the Planning Framework is done to capture emerging trends and to help Fanshawe stay current. The E-scan benchmarks us against other Colleges and ourselves. The opportunities and threats were summarized, and the pre-circulated questions were considered by the Board as a whole.

The following highlights topics of discussion:

- Domestic enrollment and retention work
- Demand for smaller colleges
- Improved communications regarding financial support
- Acceptance bursary and scholarship possibility
- Residence availability – have empty beds on campus
- Parents influence/bias re institution choice
- Earlier student engagement (elementary)
- Improve articulation agreement communications

At the conclusion of the discussion, Jeff Wright was thanked for the report and for facilitating the conversation.

There was a 30-minute dinner break at 6:06 p.m.

E. MONITORING REPORTS

1. Risk Management Monitoring Report (D-18)

The Chair called on Jeff Wright, VP, Corporate Strategy and Business Development, to summarize and take questions on the report provided with the meeting materials. He indicated the college is in compliance with the policy and continued by outlining the risk assessment process, noting the current risk attitude statement in the policy. Cybersecurity, reliance on international revenue, and reduced funding potential were discussed.

There being no further discussion, the following resolution was provided for the Board's consideration:

**THAT the Board approves the Risk Management Monitoring Report (Board Policy D-18) based on reasonable interpretations of Board policy**

**and the evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #60805***

Catherine Gordon was excused from the meeting.

2. Staff Monitoring Report (D-20)

The Chair called on Tania Caza, VP, People and Culture, to summarize and take questions on the report provided with the meeting materials. The increase in human rights investigations was noted and the expectation of a continued increase due to EDI efforts is anticipated. The status of current grievances was shared and the compliance with policy confirmed.

The following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Interaction with Staff Monitoring Report (Policy D-20) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #60806***

3. Administrative Staff Monitoring Report (D-65)

The Chair called on Tania Caza, VP, People and Culture, who summarized the report provided with the meeting materials highlighting the repeal of Bill 124 and the wage compression due to the continuation of the executive compensation freeze.

The following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Compensation and Terms and Conditions of Employment for All Non-Unionized Staff Monitoring Report (Policy D-65) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #60807***

F. BOARD REPORTS

1. Hot Zone Training Consultants Inc. Report

The Chair called on Brian Foster, Hot Zone Board Representative, who provided an overview of the Hot Zone Board and introduced Jeff Wright, VP, Corporate Strategy and Business Development, to summarize and take questions on the information provide with the meeting materials. A brief history of the subsidiary was provided, highlighting the current financial position, the plan going forward, and the operational review to be completed.

Following discussion, the Hot Zone Training Consultants Inc. report was accepted as presented.

Candace Miller was excused from the meeting.

Fiorella Sabadin and Kevin Nash joined the meeting.

2. Student Tuition & Ancillary Fee Proposal

The Chair called on Michele Beaudoin, VP, Student Services, who introduced Fiorella Sabadin, Registrar, to summarize and take questions on the Student Tuition and Ancillary Fee Proposal provided with the meeting materials. An overview of the process was provided and it was confirmed that the Fanshawe Student Union (FSU) was consulted and supports the proposal being presented. The recommended flat tuition rates for domestic tuition and 2% increase to international tuition were noted.

The following resolution was provided for the Board's consideration:

**THAT the proposed tuition fees, program fees and ancillary fees be approved as presented and the College be authorized to collect these fees for the 2024-25 academic year and subsequent periods.**

***Adopted – Resolution #60808***

Fiorella Sabadin and Kevin Nash were excused from the meeting.

G. CHAIR'S REPORT

Terry Zavitz, Chair, reported the following:

- The survey results from the last meeting were reviewed by BPC and can be found in the Supplementary Information.
- Governors were asked to ensure automated recordings are not included at Fanshawe Board and committee meetings.
- The Annual Board Self Evaluation is being finalized, and once accepted by BPC, will be circulated for completion. Everyone's participation in the survey is appreciated. Results will be shared with the Board at a future meeting.
- Governors were thanked for their candid and insightful comments during the Chair check-in calls. A summary will be provided at the next Board meeting.
- Attendance at the YOU Breakfast was noted.
- Sandy Jansen was thanked for representing the Board at the Staff Appreciation event held February 21<sup>st</sup>.
- Open House at all of Fanshawe's campuses will be held Saturday, March 23<sup>rd</sup> from 10:00 – 2:00.

The Chair's Report was accepted as presented.

H. ADJOURNMENT

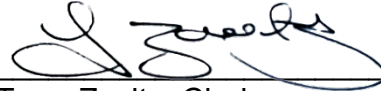
There being no further business, the resolution for adjournment was considered.

**THAT the meeting be adjourned at 7:25 p.m.**

***Adopted – Resolution #60809***



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Lisa McIntyre, Recording Secretary



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Terry Zavitz, Chair