

# Woodstock Guide

WINTER 2025



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[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)





# WHY LEARN LOCALLY?

There are many benefits to studying at a smaller campus, including:

- ▶ Programs designed to prepare you for high-demand careers in our community
- ▶ Small classes with easier access to faculty experts and student supports
- ▶ Strong partnerships with regional employers

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## LOOKING FOR MORE INFO?

Contact us to arrange an appointment.

519-537-3540 · [oxford@fanshawec.ca](mailto:oxford@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)

# POST-SECONDARY PROGRAMS

Fanshawe provides exceptional learning opportunities, student support and industry connections to prepare you for career success.

## Business – Entrepreneurship and Management

**Diploma** (60 weeks)

*Apply now for September*

This program incorporates both mentorship and hands-on experience. At the end of the program, you will have a business plan in-hand and practical knowledge to make your business a success!

## Child and Youth Care

**Advanced Diploma** (90 weeks)

*Apply now for September*

Make a difference in the lives of at-risk children and teens. Learn theory in-class and practice skills at your work placement. Real experience helps you get a job faster.

## Early Childhood Education

**Diploma** (60 weeks)

*Apply now for September*

Your love for child development can translate into a rewarding career in Early Childhood Education. You'll be ready to help shape the minds of our next generation in just 60 weeks!

## Educational Support

**Diploma** (60 weeks)

*Classes start in September (full-time) and May (part-time online). Apply now!*

Graduates of this program will have the skills and knowledge required to become an Educational Assistant (EA), a valued member of a school team.

## Hair Stylist

**Diploma** (48 weeks)

*Classes start full time in January or September, and part-time in May. Apply today!*

Learn how to cut, colour and style hair like a pro. This program focuses on the soft skills of the service industry as well. You will be as strong in your customer service as you are in your technical skills.

## Heating, Refrigeration and A/C Technician

**Diploma** (60 weeks Co-op)

*Apply now for September*

This program provides you with a diverse set of skills that can be applied to multiple employment opportunities. Learn how to test, install and service heating and cooling systems.

## Office Administration – Executive

**Diploma** (60 weeks Co-op)

*Apply now for January*

If you've thought of a career that will put you in the middle of a fast-paced, people-based environment, the Office Administration – Executive program will help you master the skills employees need to make their offices run smoothly.

## Personal Support Worker

**Certificate** (30 weeks)

*Classes start in January or September. Apply now!*

A compassionate heart is what is needed for this program. Learn how to care for people while you start your path to a career working in public or private care facilities.

## Practical Nursing

**Diploma** (63 weeks)

*Classes start in September (full-time) and January (part-time). Apply now!*

Learn what it takes to become a Registered Practical Nurse (RPN) in the dynamic field of health care. Upon graduation, you will be prepared to write the *Canadian Practical Nurse Registration Examination*.

## Pre-Health Sciences Pathway to Advanced Diplomas and Degrees

**Certificate** (30 weeks)

*Apply now for September*

If you want to work in health care, but are unsure what area, this program is for you. Pre-Health gives you the foundation to explore many different areas of the health industry.



# Hair Stylist (Part-Time)



**Start May in Woodstock.**

- ▶ short-term training in less than a year
- ▶ in-demand career ▶ learn locally

**APPLY NOW!**

[fanshawec.ca/has1w](https://fanshawec.ca/has1w)

# ACCELERATE YOUR CAREER

## Gas Technician 3 GTN1W

This program meets the Technical Standards and Safety Authority's (TSSA) theoretical and practical curriculum requirements for Gas Technician 3. Following successful completion of these courses, students are eligible to write the Gas Technician 3 TSSA Certificate of Qualification Exam.

Gas Technician 3 Level 1	MACH-1141-09WCM	C	Jan 7 - Feb 5	Tue/Wed/Thu 5:30 - 10:30 p.m.	\$572.90 +TB *	✓
Gas Technician 3 Level 2	MACH-1142-09WCM	C	Feb 6 - Mar 27	Tue/Wed/Thu 5:30 - 10:30 p.m.	\$958.70 *	✓

## Gas Technician 2 GTN1W

This program meets the Technical Standards and Safety Authority's (TSSA) theoretical and practical curriculum requirements. Following successful completion of these courses, students are eligible to write the Gas Technician 2 TSSA Certificate of Qualification Exam upon completion of all three levels. Class sizes limited - register now! Note: Level 2 & 3 will start in April 2025.

Gas Technician 2 Level 1	MACH-1138-09WCM	C	Jan 6 - Feb 27	Mon/Tue/Wed/Thu 5:30 - 10:30 p.m.	\$1,049.70 +TB *	✓
Gas Technician 2 Level 2	MACH-1139-09WCM	C	Mar 3 - Apr 24	Mon/Tue/Wed/Thu 5:30 - 10:30 p.m.	\$1,049.70 *	✓
Gas Technician 2 Level 3	MACH-1140-09WCM	C	Apr 28 - Jun 19	Mon/Tue/Wed/Thu 5:30 - 10:30 p.m.	\$1,264.70 *	



LEGEND	
Blended	<b>B</b>
In-Class	<b>C</b>
Online	<b>O</b>
Available for Registration	✓
Textbook costs are extra	+TB

REFUND POLICY	
One Business Day Before 3rd Class	*
3 Days Before 1st Class	■
7 Days After Course Start Date	▲
7 Days Before 1st Class	●

# MyPath▶ PROGRAMS

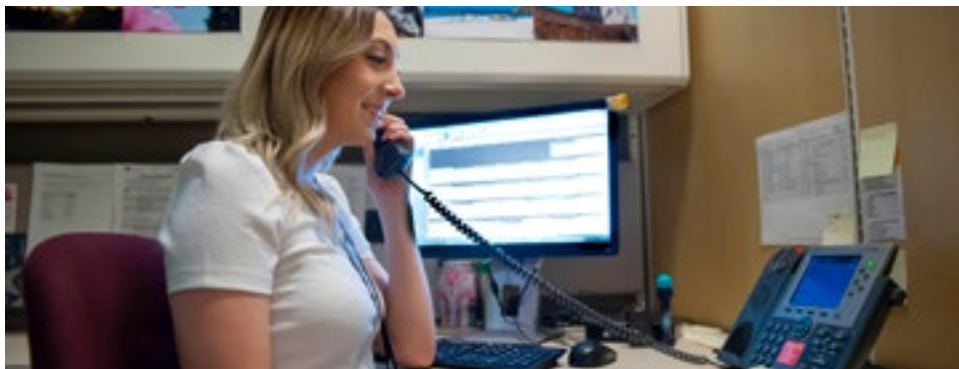
## Three great reasons to take MyPath▶

Flexible delivery • 1-on-1 dedicated support • Train for in-demand careers

### Health Care Office Assistant NUC2

This certificate program provides students with the knowledge and skills needed to excel as a clerk, assistant, or receptionist in a variety of health care facilities such as hospital units, doctor's offices and clinics.

Microsoft Office Essentials	COMP-1378-09WCM	C	Feb 3 - Feb 26	Mon/Wed 9 a.m. - 3:30 p.m.	\$297.40 +TB *	✓
Medical Concepts & Language	ADMN-1050-09WCM	C	Feb 4 - Feb 24	Tue/Thu 9 a.m. - 3:30 p.m.	\$387.70 +TB *	✓
Medical Transcription	COMP-5066-09WCM	C	Mar 3 - Mar 19	Mon/Wed 9 a.m. - 3:30 p.m.	\$267.30 +TB *	✓
Computerized Billing	COMP-1128-09WCM	C	Mar 4 - Mar 20	Tue/Thu 9 a.m. - 3:30 p.m.	\$243.22 +TB *	✓
Processing Physician Orders	HLTH-1007-09WCM	C	Mar 24 - Apr 21	Mon 9 a.m. - 3:30 p.m.	\$207.10 +TB *	✓
Organizational Skills	HLTH-1010-09WCM	C	Apr 1 - Apr 22	Tue/Thu 9 a.m. - 3:30 p.m.	\$297.40 +TB *	
Professional Communication	COMM-1054-09WCM	C	Apr 2 - May 14	Wed 9 a.m. - 3:30 p.m.	\$297.40 +TB *	
Electronic Patient Records	ADMN-1045-09WCM	C	Apr 24 - May 20	Tue/Thu 9 a.m. - 3:30 p.m.	\$297.40 +TB *	
Patient Preparation in Health	HLTH-1208-09WCM	C	May 2 - May 19	Mon/Fri 9 a.m. - 3:30 p.m.	\$207.10 +TB *	



**FANSHAWE**  
Woodstock/Oxford  
Regional Campus

**EDUCATIONAL SUPPORT**

**PART-TIME | ONLINE ▶**

**May Start**

**Human Resources Essentials HRS2**

This program satisfies the core components of human resources management and is for those who want to expand or update their skills, or enter into a variety of careers managing people and organizations. Many of these courses provide a practical approach and are specifically designed to prepare graduates to write the examinations set by the Human Resources Professionals Association for the CHRP designation.

HR Planning	MGMT-3061-20WCM	B	Feb 3 - Mar 24	Mon/Wed 6 -9 p.m.	\$297.40 +TB *
Organizational Behaviour	MGMT-3007-20WCM	B	Feb 4 - Mar 25	Tue/Thu 6 - 9 p.m.	\$297.40 +TB *
Occupational Health and Safety	HLTH-1102-20WCM	This course will be offered in the spring of 2025			
Training and Development	MGMT-3042-20WCM	This course will be offered in the spring of 2025			
Human Resources Management	MGMT-1017-20WCM	This course will be offered in the fall of 2025			
Recruitment and Selection	MGMT-3009-20WCM	This course will be offered in the fall of 2025			
Compensation & Benefits	MGMT-3048-20WCM	This course will be offered in the winter of 2026			
Labour Relations	MGMT-1163-20WCM	This course will be offered in the winter of 2026			

**FINANCIAL ASSISTANCE MAY BE AVAILABLE.**

For more information please contact:  
**Woodstock Campus Metcalf Centre**  
 519-537-3450 | oxford@fanshawec.ca

[fanshawec.ca/mypath](https://fanshawec.ca/mypath)

**PRACTICAL NURSING  
 (PART-TIME)**



**APPLY NOW  
 FOR JANUARY 2025!**

[fanshawec.ca/png5](https://fanshawec.ca/png5)

# GENERAL INTEREST COURSES

## Cake Decorating

**BAKE-9026-01WCM** \$90.00

+ Materials ●

*Feb 6 - Feb 13 / Thu, 6 - 9 p.m.*

If cake decorating is something you've always wanted to learn, this course will give you the fundamentals necessary to create an exciting looking cake for any occasion. You will learn hands-on skills in preparation for decorating a variety of cakes/cupcakes for birthdays, holidays - including Valentine's Day - and themed children's cakes. Materials list will be available at registration.



## First Aid with CPR, Level BLS

**HLTH-9227-01WCM** \$195.80 ■

*Feb 8 - Feb 9 / Sat/Sun, 8:30 a.m. - 4:30 p.m.*

This Canadian Red Cross course provides comprehensive First Aid & CPR, level BLS techniques for those who want more knowledge to prepare for and respond to emergencies in the home or workplace. This course is a pre-requisite for many of the post-secondary programs offered by Fanshawe College. This course meets the WSIB 1101 First Aid training requirements for workplaces. A variety of topics are covered from basic first aid such as cardiovascular and breathing emergencies, CPR, prevention of disease transmission to more severe sudden medical conditions and injuries to the head and spine. Automated External Defibrillator (AED) training is also provided with the course. Each participant receives a Red Cross First Aid Manual. Successful participants will receive Canadian Red Cross certification that is valid for 3 years (Note: Some programs and careers may require you to recertify sooner).



# CREDIT COURSES

## Excel for Business Advanced

**COMM-3077-01WCM** \$297.40 +TB \*

*Jan 9 - Apr 17 / Thu, 6 - 9 p.m.*

Modern spreadsheet programs perform far beyond simple number crunching. The functionality of Microsoft Excel continues to move the application into new venues such as visual interactive data presentations or sales proposals. Given the now commonplace nature of the program, it is crucial that all business minded professionals have a comprehensive knowledge of MS Excel. Upon successful completion of this curriculum, students will be trained in MS Excel for MOS (Microsoft Office Specialist) expert level Excel certification. MOS testing is available at certified testing centers across Canada.

## Role of the Food Service Worker

**FDMG-1005-40WCM** \$207.10 +TB \*

*Jan 7 - Mar 11 / Tue, Online*

This course provides the student with an understanding of the Food Service Worker's role in the food service department within a facility. Emphasis is placed on responsibility, accountability and the importance of working with others as a team member. An overview of health care accreditation and the role of the food service worker will be examined.

## Welding Basics

**WELD-1068-01WCM** \$556.06 \*

*Jan 21 - Mar 18 / Tue, 6 - 9 p.m.*

This hands on interactive course covers welding safety, torch cutting, grinding, brazing, gas metal arc welding (GMAW), shielded metal arc welding (SMAW) and oxy fuel welding. This course is designed for people who would like to learn basic welding and welding career requirements and opportunities. Students will be given opportunity to practice welding and cutting. CSA approved work boots are mandatory.



# ACADEMIC UPGRADING

## Upgrade for College, Apprenticeship and Employment



### ARE YOU:

- ✓ 19 years of age or older?
- ✓ A resident of Ontario?
- ✓ Out of school for one full year or more?
- ✓ With or without a high school diploma?
- ✓ Proficient in English?

The **Academic Upgrading Program (AUP)** creates an individualized plan that adapts to your abilities and lifestyle so you can achieve your ACE certificate, prepare to write the CAEC high school equivalency test, or enhance Essential Employment Skills to meet the entrance requirements for college, apprenticeship, and/or employment.

This **FREE** program offers morning classes in Woodstock.

**EMPLOYMENT  
ONTARIO**

This *Employment Ontario* project, program or service is funded by the Ontario government.

### CREDITS MEETING COLLEGE ENTRANCE REQUIREMENTS INCLUDE...

- Communications
- Mathematics
- Self-management/  
Self-direction
- Computers
- Biology
- Chemistry
- Physics

### PROGRAM FEATURES:

- One-on-one support to ensure success
- Personalized learning plan
- Mature learner environment
- Flexible schedule to make it work for you
- Academic, career and accessibility counselling

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### CONTACT US FOR AN APPOINTMENT:

**Woodstock/Oxford Regional Campus**

519-537-3540 Ext. 41020 | [cholt@fanshawec.ca](mailto:cholt@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)



# LEARN LOCALLY

FANSHAWE IS THIS



**FANSHAWE**  
Woodstock/Oxford  
Regional Campus

**Two locations in Woodstock to serve you!**

369 Finkle Street  
519-421-0144

45 Metcalf Street  
519-537-3540

[oxford@fanshawec.ca](mailto:oxford@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)